

F.1(22)/FWM/2021

Jaipur, dated: 23.07.2026

Circular

Sub: Simplification of Mother Sanction Workflow and Related System Enhancements under SNA SPARSH.

Ref: Finance (T&A) Department's Circular number F.5(75)DTA)/IFMS/SNA-SPARSH dated 26.08.2025

In order to simplify the Mother Sanction work flow, it has been decided to replace the existing **three-tier workflow** for approval of Mother Sanctions under the SNA SPARSH Module **with a single-level workflow** at the level of the concerned **Budget Controlling Officer (BCO)/Head of Department (HOD)**. Accordingly, following instructions are hereby issued with immediate effect:

1. The concerned **BCO/HOD** shall be responsible for configuration and activation of all Mother Sanctions under the SNA SPARSH Module.
2. The BCO/HOD shall undertake all activities relating to the Mother Sanction, including mapping of budget heads/hierarchy and related configurations.
3. Seeking existing online approval from the **Administrative Department** and the **Finance (Expenditure) Department** in the Mother Sanction are eliminated to facilitate prompt processing and reducing time.
4. Upon successful completion of the prescribed workflow by the concerned BCO/HOD, the Mother Sanction shall be **automatically activated** in the IFMS/SNA SPARSH system.
5. Necessary modifications in IFMS shall be carried out to implement the revised workflow. Appropriate system access shall continue to be provided to the **Finance (Expenditure) Department** for viewing reports and monitoring purposes, wherever required.
6. The correctness of all configurations / Mother Sanctions mappings carried out under the SNA SPARSH system will be ensured by BCO / HoD.

Government of Rajasthan
Finance (Ways & Means) Department

7. This circular supersedes the workflow prescribed in the referred Circular dated **26.08.2025** to the extent of the approval mechanism for Mother Sanctions.


(Shivangi Swarnkar)

Special Secretary Finance (Budget)

Copy forwarded to the following for information and necessary action:

1. All Additional Chief Secretaries / Principal Secretaries/ Secretaries concerned
2. Principal Accountant General (Accounts and Entitlement), Rajasthan, Jaipur
3. All Heads of Departments / Financial Advisors concerned
4. Director and Ex-Officio Joint Secretary, Treasuries and Accounts Department, Jaipur
5. Joint Secretary, Finance (Expenditure-I, II, III and IV) Department
6. Additional Director and Ex-Officio Project Director IFMS, Treasuries and Accounts Department, Jaipur
7. Joint Director, IT, FD, for uploading the same on the FD website
8. Joint Director (IT, Sanchalan Portal) NIC, Vitta Bhawan, Jaipur
9. Joint Director (IT, Treasury) NIC, Vitta Bhawan, Jaipur
- 10.State Cyber Treasury Officer, Jaipur


(Brijesh Kishore Sharma)

Director (Budget)