

राजस्थान सरकार
वित्त (कोष एवं लेखा) विभाग

क्रमांक: एफ.5(थ-75)डीटीए/IFMS/R-ITMS-III/ 6186
विभागाध्यक्ष
समस्त।

दिनांक 05/11/2026

विषय:- R-ITMS का उपयोग सुनिश्चित करने बाबत।

महोदय,

उपरोक्त विषयान्तर्गत राजस्थान एकीकृत कर प्रबन्धन प्रणाली (R-ITMS) के अन्तर्गत राज्य सरकार के कार्मिकों को भुगतानों से संबंधित आयकर कटौती, प्रोजेक्शन्स, Declarations, 24Q जनरेशन, कोषालय व आहरण वितरण अधिकारियों से संबंधित आयकर प्रावधान वित्त (वित्तीय नियम) विभाग के परिपत्र क्रमांक एफ.5(थ-75)कोष/IFMS/R-ITMS-III/6640-6661 दिनांक 03.02.2025 द्वारा एवं पेंशनर्स IT-TDS, Vendor IT-TDS एवं GST-TDS से संबंधित विभिन्न प्रावधान वित्त विभाग के परिपत्र क्रमांक F.1(4)FD/GF&AR/2006/Part दिनांक 15.07.2025 द्वारा लागू किए गए हैं।

R-ITMS के यूजर डेटा से जानकारी में आया है कि अधिकांश आहरण वितरण अधिकारियों एवं कोषाधिकारियों द्वारा IT-TDS, Vendor IT-TDS एवं GST-TDS से संबंधित कार्यों एवं रिटर्न जनरेशन हेतु R-ITMS का उपयोग नहीं किया जा रहा है जिससे R-ITMS प्रभावी किए जाने का उद्देश्य पूर्ण नहीं हो रहा है।

अतः आपसे अनुरोध है कि आपके अधीनस्थ सभी आहरण वितरण अधिकारियों को IT-TDS, Vendor IT-TDS एवं GST-TDS से संबंधित कार्यों के लिए R-ITMS का पूर्ण उपयोग किए जाने हेतु निर्देशित करने का श्रम करावें।

R-ITMS के लिए Subscription लिए जाने के लिए प्रावधान R-ITMS पोर्टल पर उपलब्ध है। आहरण वितरण अधिकारियों द्वारा R-ITMS का Subscription लिए जाने पर मुख्यतया: निम्नांकित सुविधाएँ R-ITMS टीम द्वारा उपलब्ध करवायी जायेगी :-

1. IT-TDS, Vendor IT-TDS एवं GST-TDS से संबंधित रिटर्न (24G, 24Q, 26Q, GSTR-7) तैयार कर इनकम टैक्स पोर्टल पर फाईल करना।
2. इनकम टैक्स विभाग से प्राप्त Notices का प्रतिउत्तर तैयार कराना, रिवाइज्ड रिटर्न फाईल करना।
3. IT-TDS, Vendor IT-TDS एवं GST-TDS के संबंध में वर्चुअल हैल्प उपलब्ध करवाना।

आहरण वितरण अधिकारियों के लिए R-ITMS का Subscription लिए जाने पर R-ITMS टीम द्वारा उपलब्ध करवायी जाने वाली सेवाओं का विस्तृत विवरण परिशिष्ट-‘अ’ पर एवं Subscription मॉड्यूल का यूजर मैनुअल परिशिष्ट-‘ब’ पर संलग्न है।

R-ITMS के लिए तकनीकी सहयोग Helpline no. 9667041042 एवं ई-मेल आई.डी. support.ritms@rajasthan.gov.in पर उपलब्ध रहेगा।

संलग्न:- उपरोक्तानुसार

भवदीया
(संध्या शर्मा)
निदेशक एवं पदेन
संयुक्त शासन सचिव

ए-ब्लॉक, वित्त भवन, ज्योति नगर, जनपथ, जयपुर

Website - dta.rajasthan.gov.in


e-mail Id- Jdb-ta-rj@nic.in

Fax - 2742309, Tel- 0141-2743752

क्रमांक: एफ.5(थ-75)डीटीए/IFMS/R-ITMS-III/ 6187-90 दिनांक 05/11/2026

प्रतिलिपि: निम्न को सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित है :-

1. संयुक्त निदेशक (कम्प्यूटर सैल) वित्त विभाग, शासन सचिवालय, जयपुर को वित्त विभाग की साईट पर अपलोड करने हेतु।
2. कोषाधिकारी समस्त, राजस्थान को Tax caculation एवं Return generation का कार्य R-ITMS के माध्यम से सुनिश्चित किए जाने हेतु।
3. श्रीमती संतोष चेची, सहायक निदेशक एवं नोडल अधिकारी R-ITMS
4. श्रीमती प्रीति सुरोलिया, महाप्रबन्धक तकनीकी, RISL योजना भवन, जयपुर।


अतिरिक्त निदेशक एवं पदेन
परियोजना निदेशक (IFMS)


Subscription facility for R-ITMS is available on R-ITMS. On subscription by a DDO following services will be provided by R-ITMS team-

1. E-TDS return preparation and electronic filing on Income Tax Portal :-The RITMS team will process, generate, and upload the return on behalf of the DDO/TO.
2. GST-TDS return preparation and electronic filing on GST Portal :-The RITMS team will process, generate, and upload the GST-TDS return on behalf of the DDO/TO.
3. Identification and Generation of revised and correction returns within the stipulated time:-The RITMS team will handle the processing and filing of the revised or correction returns.
4. Virtual compliance management for IT and GST justification reports and statutory notices:- The RITMS team will provide virtual assistance to the DDO/TO for compliance of any notices received during the subscribed period.
5. To perform Traces & GST related activity like generation of TDS Certificate & TRACES Justification Reports for mismatch or short deduction notices etc.
6. Prepare and submit necessary MIS as per the requirement from time to time and facilitate generation of reports
7. TDS compliances of Queries/show-cause notice (except personal hearings) by the Income Tax Department & GST pertaining to TDS till contracted terms.
8. Virtually attending to queries, communications and complaints from offices of the Government and responding the same.
9. In case of any delay for TDS compliance on part of technology partner of R-ITMS, Interest/penalty cost on account of delay/non-compliance shall be borne by technology partner of R-ITMS. Timely availability and verification of data to be ensured by DDO/ TO.



RITMS SUBSCRIPTION PROCESS

Subscription Overview

In the TDS Return section for the DDO, a new tab labeled **"Subscribe"** has been introduced on the left sidebar. This section provides detailed information regarding the subscription process and deductor details.






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Government of Rajasthan
Integrated Tax Management System


HELP DESK :  : helpdesk.ritms@rajasthan.gov.in  : 9667041042


FY : 25-26


IT TDS


  


M JDHA01864CT38
MUKUL THUKRAL


Deductions


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Return


Transactions


Challan

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Subscribe

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Deductor Details

TAN No.: JDHA01864C Client Name: ADDITIONAL DIRECTOR GEOLMINES GEOLOGY Department ID/Code: 60 Department Name: N/A Pin Code: 999990

User Details

User Name: MUKUL THUKRAL Employee Code: RJJP202200000010

Quarter from where service will be considered to start is as follows

Quarter	Subscription Onboarding date (i.e Bill/Challan Date for Subscription amount)	Quarter from where service will be considered to start
Q1 (April-June)	Subscribed till 15th May	Q1
	Subscribed after 15th May	Q2
Q2 (July-Sep)	Subscribed till 15th August	Q2
	Subscribed after 15th August	Q3
Q3 (Oct-Dec)	Subscribed till 15th November	Q3
	Subscribed after 15th November	Q4
Q4 (Jan-March)	Subscribed till 15th February	Q4
	Subscribed after 15th February	Closed for subscription for current FY. Can subscribe for next FY

Subscription Details

Subscription Services

1. E-TDS return preparation and electronic filing on Income Tax Portal

The RITMS team will process, generate, and upload the return on behalf of the DDO/TO.

2. GST-TDS return preparation and electronic filing on GST Portal

The RITMS team will process, generate, and upload the GST-TDS return on behalf of the DDO/TO.


3. Identification and Generation of revised and correction returns within the stipulated time

Do you want to subscribe



Proceed for Subscription

Subscription Details

Within the "Subscribe" tab, users will find the subscription-related information and the eligible quarter for which DDO can subscribe to the RITMS services.






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FY : 25-26


IT TDS


  


M JDHA01822CT41
MUKUL THUKRAL


Deductions


Dashboard


Return


Transactions


Challan

Update A/c

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Form 16

Subscribe

Correction

Subscription Services

1. E-TDS return preparation and electronic filing on Income Tax Portal

The RITMS team will process, generate, and upload the return on behalf of the DDO/TO.

2. GST-TDS return preparation and electronic filing on GST Portal

The RITMS team will process, generate, and upload the GST-TDS return on behalf of the DDO/TO.

3. Identification and Generation of revised and correction returns within the stipulated time

The RITMS team will handle the processing and filing of the revised or correction returns.

4. Virtual compliance management for IT and GST justification reports and statutory notices

The RITMS team will provide virtual assistance to the DDO/TO for compliance of any notices received during the subscribed period.

5. To perform Traces & GST related activity like generation of TDS Certificate & TRACES Justification Reports for mismatch or short deduction notices etc.

The RITMS team will download and generate Form 16, Justification Reports, etc., from the TRACES portal. The DDO/TO will share credentials and OTPs if required.

6. Prepare and submit necessary MIS as per the requirement from time to time and facilitate generation of reports.

7. TDS compliances of Queries/show-cause notice (except personal hearings) by the Income Tax Department & GST pertaining to TDS till contracted terms.

8. Virtually attending to queries, communications, and complaints from offices of the Government and responding the same.

9. In case of any delay for TDS compliance on part of technology partner of R-ITMS, interest/penalty cost on account of delay/non-compliance shall be borne by technology partner of R-ITMS. Timely availability and verification of data to be ensured by DDO/ TO.

Annual Subscription Charges

R-ITMS Charges (including GST)	RISL Charges @ 6%	GST on RISL @ 18%	Total Estimate INR (Round off)
₹12602.40	₹756.14	₹136.11	₹13495.00

Estimated Expenditure of 1 Quarter for FY 2025-26 as on 11-Dec-2025

Subscription Process

- Upon clicking the "Proceed for Subscription" button, a popup window will appear requesting the user to input their current annual CA charges for IT & GST services.
- Note: This field is mandatory. You will only be allowed to proceed if the entered CA charges exceed the annual RITMS subscription charges.

The screenshot shows the RITMS subscription interface. A modal window titled "Existing annual CA Charges for IT & GST services (in ₹)" is displayed. The modal contains the following fields and options:

- Are you currently using CA services for IT & GST TDS Compliances: **Yes** (selected from a dropdown)
- Existing Annual CA charges (in ₹)*: **0** (entered in the text field)
- Last TDS Return Filed (Quarter)*: **Select Quarter** (dropdown)
- Last GST Return Filed (Month)*: **Select Month** (dropdown)
- Last 24G Return Filed (Month)*: **Select Month** (dropdown)
- A checkbox for acknowledgment: ☐ I have understood the service timeline and I hereby confirm that estimated expenditure for services related to IT-TDS and GST-TDS returns from external agency exceeds the RITMS subscription charges (₹13495.00 per year) and I need assistance for the above-mentioned services.

Buttons at the bottom of the modal: **Close** and **Subscribe**.

The background interface shows the "Subscription Details" section with a table of subscription onboarding dates:

Quarter	Subscription Onboarding date
Q1 (April-June)	Subscribed till 15th May Subscribed after 15th May
Q2 (July-Sep)	Subscribed till 15th August Subscribed after 15th August
Q3 (Oct-Dec)	Subscribed till 15th November Subscribed after 15th November
Q4 (Jan-March)	Subscribed till 15th February Subscribed after 15th February

Below the table, the "Subscription Services" section lists:

1. E-TDS return preparation and electronic filing on Income Tax Portal. The RITMS team will process, generate, and upload the return on behalf of the DDO/TO.
2. GST-TDS return preparation and electronic filing on GST Portal.

A checkbox at the bottom asks: ☐ Do you want to subscribe. A **Proceed for Subscription** button is visible at the bottom right.

If DDO is not availing to any CA services, then select "No" from drop down.

The screenshot shows the RITMS subscription interface with the same modal window. In this instance, the selection is "No":

- Are you currently using CA services for IT & GST TDS Compliances: **No** (selected from a dropdown)
- Existing Annual CA charges (in ₹)*: (empty text field)
- Last TDS Return Filed (Quarter)*: **Select Quarter** (dropdown)
- Last GST Return Filed (Month)*: **Select Month** (dropdown)
- Last 24G Return Filed (Month)*: **Select Month** (dropdown)
- A checkbox for acknowledgment: ☐ I acknowledge that I require assistance for the above-mentioned services and wish to proceed with the RITMS subscription.

Buttons at the bottom of the modal: **Close** and **Subscribe**.

The background interface shows the "Subscription Details" section with the same table of subscription onboarding dates as above.

Below the table, the "Subscription Services" section lists:

1. E-TDS return preparation and electronic filing on Income Tax Portal. The RITMS team will process, generate, and upload the return on behalf of the DDO/TO.
2. GST-TDS return preparation and electronic filing on GST Portal.

A checkbox at the bottom asks: ☐ Do you want to subscribe. A **Proceed for Subscription** button is visible at the bottom right.

- After successful validation, the next screen will display the subscription charges applicable for the remaining quarters. (based on date when DDO is coming to subscribe to RITMS services) Once confirmed, the user may proceed to generate a subscription request.

The screenshot shows the 'Submission preview' modal in the RITMS system. The background interface includes a sidebar with navigation options like Deductors, Dashboard, Return, Transactions, Challen, Update Ackn., Reports & Download, Form 16, Subscribe, and Correction. The main content area displays 'Deductor Details' (TAN No: DELO02468E), 'User Details' (User Name: MUKUL THUKRAL), and 'Quarter from where s' (Q1 (April-June), Q2 (July-Sep), Q3 (Oct-Dec), Q4 (Jan-March)). The 'Subscription Details' section lists 'Subscription Services' and a confirmation prompt 'Do you want to subscribe'.

The 'Submission preview' modal contains the following information:

DDO Id		DDO Name	
22255		OFFICE OF THE COMMANDANT 8TH BN RAC IR GAZIPUR DELHI	

R-ITMS Charges (Q4)	RISL Charges @ 6% (Q4)	GST on RISL @ 18% (Q4)	Total Estimate (Q4) (round off)
*Including GST ₹3150.60	₹189.04	₹34.03	₹3374.00

Below the charges table, there is a 'Remark' text area and an 'Upload File (*.pdf)' section with a 'Choose a file' button. At the bottom right of the modal are 'Generate Request' and 'Cancel' buttons.

Generating the Request

Once the request is raised, a confirmation screen will appear showing the Request ID along with a downloadable PDF that includes the subscription details.

Estimate for Subscription Charges towards TDS compliance services through R-ITMS

Request ID: RQ2500000000442
Request Date: 11-Dec-2025

DDO Details

Sr No	DDO TAN	DDO Code	DDO Name
1	JDHA01822C	17938	ASSISTANT ENGINEER P.W.D. SUB. DIV. MAVLI

Request Details

Sr No	Service Description	Service Quarter	Amount per Quarter (Including GST)	Total Amount
1	TDS Compliance Service	Q4	₹3150.60	₹3150.60
(+) RISL Service Charges @ 6%				₹189.04
(+) GST on RISL Service Charges @ 18%				₹34.03
Total Estimated Amount (Round Off)				₹3374.00

Account details in which subscription amount is to be transfered

Account Name: RajComp Info Services Limited
PD Account No: 592
Budget Head: 8443-00-106-00-00
PAN No: AAFCR2556N

Challan/Bill for payment must be uploaded on RITMS portal on or before cut-off date for the quarter (i.e, 15-Feb-2026) After the cut-off date, this subscription request will auto cancel.
This is a system generated Estimated Amount

Updating Payment Details

After generating the request, click the **"Update Payment Details"** button will be visible in the "Subscribe" tab. Clicking this button opens a drawer where the user must enter the relevant payment information.

DEPARTMENT OF FINANCE

Government of Rajasthan

Integrated Tax Management System

HELP DESK : helpdesk.ritms@rajasthan.gov.in : 9667041042

FY: 25-26IT TDS

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JDHA01822CT41

MUKUL THUKRAL

Deductors

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Update Ackn.

Reports & Download

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Deductor Details

TAN No: JDHA01822C Client Name: ASSISTANT ENGINEER P.W.D. SUB. DIV. MAVLI Department ID/Code: 65 Department Name: N/A Pin Code: 313200

User Details

User Name: MUKUL THUKRAL Employee Code: RJJP202200000010

Quarter from where service will be considered to start is as follows

Quarter	Subscription Onboarding date (i.e Bill/Challan Date for Subscription amount)	Quarter from where service will be considered to start
Q1 (April-June)	Subscribed till 15th May	Q1
	Subscribed after 15th May	Q2
Q2 (July-Sep)	Subscribed till 15th August	Q2
	Subscribed after 15th August	Q3
Q3 (Oct-Dec)	Subscribed till 15th November	Q3
	Subscribed after 15th November	Q4
Q4 (Jan-March)	Subscribed till 15th February	Q4
	Subscribed after 15th February	Closed for subscription for current FY. Can subscribe for next FY

Subscription Details

Subscription Services

1. E-TDS return preparation and electronic filing on Income Tax Portal

The RITMS team will process, generate, and upload the return on behalf of the DDO/TO.

ID: RQ2500000000441

Date

11 Dec 2025

Amount

₹3374.00

Department

Public Works Department, Jaipur (65)

Update Payment Details

Cancel

Challan/Bill for payment must be uploaded on RITMS portal on or before cut-off date for the quarter (i.e, 15-Feb-2026) After the cut-off date, this subscription request will auto cancel.

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Form 24Q | Q3 | 25-26

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The RITMS team will process, generate, and upload the return on behalf of the DDO/TO.

2. GST-TDS return preparation and electronic filing on GST Portal

The RITMS team will process, generate, and upload the GST-TDS return on behalf of the DDO/TO.

3. Identification and Generation of revised and correction returns within the stipulated time

The RITMS team will handle the processing and filing of the revised or correction returns.

4. Virtual compliance management for IT and GST justification reports and statutory notices

The RITMS team will provide virtual assistance to the DDO/TO for compliance of any notices received during the subscription.

5. To perform Traces & GST related activity like generation of TDS Certificate & TRACES Justification Reports for mismatch

The RITMS team will download and generate Form 16, Justification Reports, etc., from the TRACES portal. The DDO/TO will upload the same on the RITMS portal.

6. Prepare and submit necessary MIS as per the requirement from time to time and facilitate generation of reports.

7. TDS compliances of Queries/show-cause notice (except personal hearings) by the Income Tax Department & GST portal.

8. Virtually attending to queries, communications, and complaints from offices of the Government and responding to the same.

Annual Subscription Charges

R-ITMS Charges (including GST)	RISL Charges @ 6%
₹12602.40	₹756.14

Estimated Expenditure of 1 Quarter for FY 2025-26 as on 10-Dec-2025

R-ITMS Charges (including GST)	RISL Charges @ 6%
₹3150.60	₹189.04

Estimated Expenditure for 1 Quarter left for current FY 2025-26 starting from 10-Dec-2025 (Q4) is 3374.00

ID: RQ2500000000440

Date

10 Dec 2025

Amount

₹3374.00

Update Payment Details

Cancel

** This subscription request will remain valid until the applicable cut-off date for this quarter (i.e, 15-FEB-2026). Payment request will be auto-cancelled after the cut-off date.

POLICE DEPARTMENT, JAIPUR - 69

Request Details

Request id : RQ2500000000440

Request Date : 10-Dec-2025

Estimated Amount : ₹3374.00

Attached File : N/A

Request Remark : N/A

Estimated Summary : est_1012..5823025

Additional Details

Annual CA Charges : ₹0

Last TDS Return Filed (Quarter) : N/A

Last GST Return Filed (Month) : N/A

Last 24G Return Filed (Month) : N/A

Payment Details

Bill/Challan Number*

Enter Bill/Challan Number

Bill/Challan Date*

DD-MMM-YYYY

Bill/Challan Amount*

Enter Bill/Challan Amount

Payment Remark

Add a comment

Upload Bill/Challan Copy (*pdf)*

Add File


Update

Cancel

Once the details are filled in, clicking the **"Update"** button will submit the request for admin approval.

Activation of Subscription


As soon as the admin approves the request, the subscription will be activated, granting the user access to all applicable services mentioned under the subscription plan.



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Integrated Tax Management System

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FY: 25-26IT TDS

 DELC08371GT39
MURUL THAKRAL

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Subscription Services

1. E-TDS return preparation and electronic filing on Income Tax Portal

The RITMS team will process, generate, and upload the return on behalf of the DDO/TO.

2. GST-TDS return preparation and electronic filing on GST Portal

The RITMS team will process, generate, and upload the GST-TDS return on behalf of the DDO/TO.

3. Identification and Generation of revised and correction returns within the stipulated time

The RITMS team will handle the processing and filing of the revised or correction returns.

4. Virtual compliance management for IT and GST justification reports and statutory notices

The RITMS team will provide virtual assistance to the DDO/TO for compliance of any notices received during the subscribed period.

5. To perform Traces & GST related activity like generation of TDS Certificate & TRACES Justification Reports for mismatch or short deduction notices etc.

The RITMS team will download and generate Form 16, Justification Reports, etc., from the TRACES portal. The DDO/TO will share credentials and OTPs if required.

6. Prepare and submit necessary MIS as per the requirement from time to time and facilitate generation of reports.

7. TDS compliances of Queries/show-cause notice (except personal hearings) by the Income Tax Department & GST pertaining to TDS till contracted terms.

8. Virtually attending to queries, communications, and complaints from offices of the Government and responding the same.

Annual Subscription Charges

R-ITMS Charges (including GST)	RISL Charges @ 6%	GST on RISL @ 18%	Total Estimate INR (Round off)
₹12602.40	₹756.14	₹136.11	₹13495.00

Estimated Expenditure of 1 Quarter for FY 2025-26 as on 10-Dec-2025

R-ITMS Charges (including GST)	RISL Charges @ 6%	GST on RISL @ 18%	Total Estimate INR (Round off)
₹3150.60	₹189.04	₹34.03	₹3374.00

Estimated Expenditure for 1 Quarter left for current FY 2025-26 starting from 10-Dec-2025 (Q4) is 3374.00

ID: RQ2500000000440

Date

Amount

Department

Pending for Approval

10 Dec 2025

₹3374.00

Police Department, Jaipur (69)

Show Details