

**Government of Rajasthan
Finance (G&T) Department**

File no. **FS(75) कोष/IFMS/R-ITMS**

Date **7-10-23**

Circular

Subject: - Rajasthan Integrated Tax Management System (R-ITMS).

Currently, Income Tax TDS and GST TDS compliances are manual for all Government Offices. Individual services are being taken by offices for filing returns in prescribed time frames.

Accordingly, a Comprehensive solution has been developed under the ambit of **Rajasthan Integrated Tax Management System (R-ITMS)** in accordance to the Budget Announcement made by Hon'ble Chief Minister.

R-ITMS will be implemented in phased manner. It includes tax projections, declaration, 24G and 26Q generation, return filing for DDOs, employees, Treasury etc.

Initially, it will be started from 1st December, 2023 on pilot basis for salary related processes from the offices of Directorate of Treasuries and Accounts and Department of IT&C.

Complete roll out of this process will be started from 1st January, 2024 with all Government Departments. In this phase, R-ITMS will also be made available for Pension and vendor related Income Tax Deductions / GST deductions, income tax return filing process and return filing processes of R-ITMS will only be available for those Drawing and Disbursing Officers where Departments have deposited DDO wise return filing fees (Rs. 12602 (including GST)/ per DDO for first Year. return filing fees for coming years will be conveyed separately) in the PD Account of RISL.

The detailed operational guidelines are attached at Annexure-A. Compliance of aforementioned processes will be ensured by all stakeholders.

Enclosed: As above


(Ronit Gupta)
Secretary to Government
Finance (Budget) Department

Copy forwarded to the following for information and necessary action: -

1. Pr. Secretary to Hon'ble Governor/Chief Minister, Rajasthan.
2. All S.A/P.S. to Ministers/State Ministers.
3. Sr .Dy. Secretary to Chief Secretary, Rajasthan.
4. P.S. to all Addl. Chief Secretaries/Principal Secretaries/Secretaries/Special Secretaries.
5. Secretary, Rajasthan Legislative Assembly, Jaipur.
6. Secretary, Lokayukta Sachivalaya, Jaipur.
7. Secretary, Rajasthan Public Service Commission, Ajmer.
8. Registrar, Rajasthan High Court, Jodhpur/Jaipur.
9. All Heads of the Departments/All Collectors/Divisional Commissioner.
10. Commissioner, DOIT&C, Jaipur.
11. Director, Treasuries and Accounts, Rajasthan, Jaipur
12. Director, Pension & Pensioners Welfare Department, Rajasthan, Jaipur
13. Joint Secretary, Finance (G&T) Department, Secretariat, Jaipur
SIO, NIC, Jaipur
14. Shri I.D. Varyani, Senior Director (IT), NIC, LIC Bhawan Jaipur
15. Shri Tapan Kumar, Joint Director, DOIT&C, Jaipur
16. R-ITMS Team
17. Technical Director, Finance Department to upload at FD Website.



Joint Secretary

Operational Guidelines -

1. An Employee can see his/her Income tax computation details on dash board of IFMS 3.0 in Employees Self Service (ESS). The total projected income, total projected deductions, total projected taxable income, total projected TDS amount and total TDS deducted will be shown to the employee. An employee can also see this information in details by clicking on view details option. After clicking view details option employee will be directed to R-ITMS to view detailed information.
2. An Employee can raise his/her request for change in Income Tax Deductions through ESS on IFMS 3.0. R-ITMS will provide projections/calculations to IFMS in ESS. Employee's request will be sent to DDO for approval. After approval the request will be processed for salary purposes.
3. An employee has to submit a declaration along with necessary proof regarding the changes Income Tax deductions through ESS on IFMS 3.0 the Employee's declaration will be directed to R-ITMS. DDO through R-ITMS login either approve or reject the declaration request. The approved request will be sent to IFMS through recommendations of R-ITMS for deductions of Tax from next month salary.
4. 24G will also be generated at R-ITMS. IFMS will also provide generation of reconciliation report for 24G.
5. DDO and employee dash boards, multiple MIS reports will also be available at R-ITMS. Employee and DDO can raise discrepancy requests at IFMS which will be linked with R-ITMS for redressal
6. It will be the duty of employee/ DDO to check his/her / employee data of income tax deductions/ declaration.
7. In the second phase, R-ITMS will also be made available for Pension and vendor related Income Tax Deductions / GST deductions processes linked with IFMS.
8. In this phase return filing process along with following activities will be made available for drawing and Disbursing officers (after depositing subscription amount in RISL) -
 - (a) Legal consultancy for TDS related issues
 - (b) Filing of Returns and Various Forms (24Q, 26Q, 27EQ Form 16, Form 16A)
 - (c) Unlimited Correction Return filing
 - (d) Handling Income Tax notices and submission of reply for the same
 - (e) Trouble shooting in all forms like technical, administrative, consultancy and deductor/ deductee related issues, etc.
 - (f) The system will ensure no-penalty, no-interest, no-defaults on account of non-compliance
9. Trainings will be provided by Directorate of Treasuries and Accounts.
10. Help desk numbers 0141-2744402, 9315291089