

No. F5(1)FD/SPFC/GeM/2024

Date: 26/11/2024

**All Heads of Department,  
All Procuring Entities  
Rajasthan**

**Subject:-** Inaccessibility of GeM portal due to major technical overhaul

It is hereby informed that GeM portal is under going a major technical overhaul and is likely to be unavailable from 00:00 hrs. on 27<sup>th</sup> November 2024 to 23:59hrs. on 5<sup>th</sup> December 2024 during this period the portal will be inaccessible for user transaction.

**Following are important points for buyers:**

Plan and conclude urgent and regular procurement activities, including order placement before 27<sup>th</sup> November 2024. Less urgent procurement can be planned for after 5<sup>th</sup> December

1. Complete the evaluation and place orders before 27<sup>th</sup> November 2024 to avoid the expiration of offer validity for all bids/RA/PBP during the portal maintenance.
2. Place the DP and L1 orders before 27<sup>th</sup> November 2024 to prevent cart expiry during the portal maintenance
3. Schedule RA well in advance of 27<sup>th</sup> November 2024 or after 5<sup>th</sup> December 2024 to avoid disruption during portal maintenance.
4. Ensure payment to sellers if any due during maintenance period is completed before 27<sup>th</sup> November 2024 to avoid delays and interest on late payments.
5. Postpone/extend the bid end date for bids that are scheduled to end during the maintenance period. If not extended GeM will suo moto extend the bid ending during the portal maintenance period.
6. Extend the RA end date for RAs that are scheduled to end during the maintenance period. If not extended GeM will suo moto extend the RA ending during the portal maintenance period.
7. Do Not wait until the last moment. Please ensure important, urgent, or time bound transactions if any required to completed before 27<sup>th</sup> November, 2024 or plan them for after 5<sup>th</sup> December, 2024.
8. Please follow the GeM notification ticker and emails regularly for the latest updates.

**Following are important points for sellers:**

1. Participate in bids/PBP well in advance if the bid end date is close to during or just after the portal maintenance to avoid last moment uncertainty, Necessary formalities like catalogs upload (if required) , brand/Product approvals (if required) and vendors assessments (if required) etc may be completed before participation in bids. **Do not wait for the last moment.**
2. Pay any due transactions or annual maintenance charges to GeM well before 27<sup>th</sup> November 2024 to avoid incidents.
3. Respond to online clarification price match, Price justification requests, challenge rejection, bid representation etc. initiated by the buyers or the system, for the bids /RAs ending just before maintenance period. In case of any issues please reach out to the buyers and GeM helpdesk immediately.
4. Do not wait until the last moment. Please ensure important, urgent, or time-bound transaction if any required to completed before 27<sup>th</sup> November 2024 or plan them for after 5<sup>th</sup> December 2024.
5. Please follow the GeM notification ticker and emails regularly for the latest updates.

This is for Kind information and futher dissemination of information to stakeholders.



(Suresh Kumar Verma)  
**Joint Secretary**  
**Finance (Rules)**

**Copy forwarded for necessary action to:**

- 1- PS to all addl. Chief Secretaries/Principal Secretaries/ Secretaries to the Government.
- 2- All Exccutive officers Corporation/BoardPSUs Rajasthan.
- ✓ 3- Technical Director, Finance (Computer cell) department, Raj. , jaipur for uploading this letter on the website.
- 4- Guard file.



**Joint Secretary**