

**GOVERNMENT OF RAJASTHAN**

Finance Department  
(Expenditure-III Division)

F.3(1)FD/Exp-III/2020/Schemes

Dated : 01<sup>st</sup> December, 2020

**BFC Meeting Notice (Schemes)**

Programme for the BFC Meeting for finalisation of Budget Estimates 2021-22 and Revised Estimates 2020-21 for Schemes-State Fund and Central Assistance (II<sup>nd</sup> Part) for following departments are to be held in the Chamber of Joint Secretary, Finance (Exp.-III) Department at Secretariat, in Room No.5036 (Cabin No. 15) through Video Conferencing is as under :-

The department should prepare the Budget Estimates 2021-22 and Revised Estimates for 2020-21 in accordance with the detailed guidelines circulated by the Finance (Budget) Department vide Budget circular No.F.4(196)FD-I(1)Budget/2020 dated 08<sup>th</sup> September, 2020. The department may submit proposals through IFMS without waiting for Plan/Scheme ceiling as the BFCs will be based on requirement for committed liabilities and other priority items. The information for the same may be uploaded on IFMS prior to BFC.

S. No.	Administrative Department	Budget Controlling Authority	Date	Time	Institution/ Department to be present in BFC	BFC Code (IFMS)
1.	Urban Dev. & Housing Deptt.	Pr. Secretary, UDH,	14.12.2020	11.00 AM	Urban Dev. & Housing Deptt.	85
2.	Water Resources Department	Chief Engineer, SWRPD, Jaipur	14.12.2020	12.30 PM	SWRPD (Water Resources, Jaipur)	89
3.	PHED	Director, ESTI	14.12.2020	03.00 PM	E.S.T.I.	77
4.	Environment Department	Pr. Secretary, Environment	15.12.2020	11.00 AM	Environment Department	67
5.	Finance Department	I.G., Registration and Stamps, Ajmer	15.12.2020	12.30 PM	Registration & Stamps Deptt.	92
6.	Ground Water Department	Chief Engineer, GWD	15.12.2020	03.00 PM	Ground Water Department	64
7.	Finance	Director General, State Revenue Intelligence	15.12.2020	05.00 PM	State Directorate of Revenue Intelligence	81
8.	CAD	Deputy Secretary, CAD	16.12.2020	11.00 AM	CAD (Secretariat)	71
9.	CAD	Divisional Comm., Ajmer	16.12.2020	12.30 PM	CAD (Bisalpur)	155
10.	Urban Development & Housing	Chief Town Planner	16.12.2020	03.00 PM	Town Planning Department	79
11.	Water Resources Department	CE, Quality control Water Resources Department, Jaipur	16.12.2020	05.00 PM	Quality Control Water Resources Department, Jaipur	230
12.	IGND	CAO (IGNP) Bikaner	17.12.2020	11.00 AM	CAO, IGNP, Bikaner	209
13.	IGND	Secretary, IGNB, Jaipur	17.12.2020	12.30 PM	I.G.N.B. Jaipur	83
14.	CAD	Commissioner, CAD (IGNP) Bikaner	17.12.2020	02.30 PM	CAD (IGNP) Bikaner	72

S. No.	Administrative Department	Budget Controlling Authority	Date	Time	Institution/ Department to be present in BFC	BFC Code (IFMS)
15.	Finance	Commissioner, Excise Deptt. Udaipur	17.12.2020	05.00 PM	Excise Department	66
16.	Finance Department	Commissioner, State Insurance & PF Deptt., Jaipur	18.12.2020	11.00 AM	State Insurance & P.F. Deptt.	80
17.	Local Self Government	Project Director, RUIDP	18.12.2020	11.30 AM	RUIDP	240
18.	IGND	CE, IGNP, Jaisalmer	18.12.2020	03.00 PM	CE, IGNP, Jaisalmer	208
19.	Local Self Government	Director, Local Bodies Department, Jaipur.	21.12.2020	11.00 AM	Local Self Government Department, Jaipur	91
20.	Local Self Government	Dy. Secy, Local Self Government Department, Jaipur.	21.12.2020	03.00 PM	Local Self Government Department (DS)	215
21.	Information Tech. & Communication	Commissioner, Information Tech. & Communication	22.12.2020 & 23.12.2020	11.00 AM	Information Tech. & Communication	68
22.	Science & Technology Department	Director, Science & Technology	24.12.2020	11.00 AM	Science & Technology Department	82
23.	Public Works Department	Chief Engineer & Addl. Secy. PWD	28.12.2020 & 29.12.2020	11.00 AM	Public Works Department	87
24.	Public Health Engineering Department	Chief Engineer, PHED, Jaipur	30.12.2020 & 31.12.2020	11.00 AM	Public Health Engineering Department	88
25.	CAD	Chief Engineer, CAD (IGNP) Bikaner	04.01.2021	11.00 AM	CAD, IGNP Sidhmukh Nohar, Amar Singh Jassana, Gang Canal.	75
26.	Finance Department	Commissioner, Commercial Taxes	05.01.2021	03.00 PM	Commercial Taxes Department	69
27.	Forest Department	Principal Chief Conservator of Forests, Forest Department, Jaipur	06.01.2021 & 07.01.2021	11.00 AM	Forest Department	65
28.	Water Resources Department	Chief Engineer (North), WR Hanumangarh	08.01.2021	11.00 AM	Water Resources (CE Hanumangarh)	210
29.	Water Resources Department	Chief Engineer, Water Resources Department, Jaipur	11.01.2021 & 12.01.2021	11.00 AM	Water Resources, Jaipur	70
30.	CAD	Area Development Comm. Chambal Project, Kota	13.01.2021	11.00 AM	CAD (Chambal) Kota	73
31.	IGND	CE, IGNP, Bikaner	15.01.2021	11.00 AM	CE, IGNP, Bikaner	207

The representative of Head of Department may book VC Set-up from DoIT&C service request under SSO login for respective location for booking of time slot of VC. For technical issue department may contact VC, helpdesk IP No. 21393 or direct No. 0141-2921393. Those, attending BFC through VC may share their attendance (in enclose format) on e-mail [jsfexp3.fin@rajasthan.gov.in](mailto:jsfexp3.fin@rajasthan.gov.in)

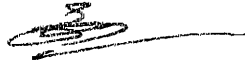
Notes:-

1. The Budget Estimates for 2021-22 and Revised Estimates for 2020-21 should be prepared in accordance with the detailed guidelines circulated by the Finance (Budget) Department vide Budget circular No.F.4(196)FD-I(1)Budget/2020 dated 08<sup>th</sup> September, 2020 and Economy Circular dated 18-10-2019 and 03-09-2020 directing restriction of expenditure in light of the extra ordinary impact of Covid-19 on the financial resources of the State.
2. Any proposal for change in the BFC meeting schedule may not be entertained as it would affect BFC meetings of other departments.
3. The concerned Budget Controlling Officer and the concerned Joint Secretary/Deputy Secretary of the Department should make it convenient to attend the BFC meeting on scheduled date/time along with senior most Officer of Rajasthan Accounts Services of the Department and Officers dealing with schemes.
4. Provision for Capital Outlay, loans and advances will be provided under schemes only as per Budget Circular Point No. 5.
5. Proposals for lump sum provisions will not be entertained.
6. Proposals for committed liabilities should be provided for first and thereafter proposals for other priority items should be taken up.
7. State fund part will indicate State Share only and Central Assistance will be shown separately as CA.
8. Form No. 1 to 4 should be updated on IFMS latest by 07<sup>th</sup> December, 2020.
9. Information regarding sums directly received by Executive Agencies from Govt. of India under CSS [not routed through State Government] and investment received by way of Public Private Partnership is to be submitted in accordance with Budget Circular No. F4(36)FD-1(1)B/2019 dated 05-09-2019. The amount from GoI not routed through GoR may be taken under Central Share.
10. Department may furnish all relevant details in respect of committed liabilities.
11. Where such committed liability includes expenditure on works, the following information would be required :-
  - (a) A &F sanction with revised A&F, if any, with copy of sanction, stipulated date of completion, sanctioned/revised amount for the work and other items.
  - (b) Liabilities incurred up to the date of BFC.
  - (c) Allocation for 2020-2021, expenditure incurred and revised provision upto March, 2021.
  - (d) Balance amount as per existing A&F sanction.
12. Department may submit a brief note about each of the scheme/programme being submitted.
13. The proposals for construction of building/major repairs should be submitted with the details of the executing agency, estimate, land availability etc.

14. A/D will ensure adequacy of the three components, i.e. General, Special Component Plan for Scheduled Castes and Tribal Sub Plan. The department may ensure that the provisions in the financial year 2021-22 under these components are made as per norms prescribed and if required, new budget head should be opened prior to scheduled date of BFC.
15. It is to be ensured that under Capital Heads the provision for object head '16 Minor Works' are not made for projects/schemes for which administrative and financial sanction issued earlier or revised are more than Rs. 500.00 lacs. These works are to be classified under object head 17 Major Works.
16. Position of post Budget Allocations made for Budget Announcements may be submitted.
17. Gender responsive budgeting initiative provides a way of assessing the impact of government expenditure on women. Gender responsive budget policies can contribute to achieving the objectives of gender equality, human development and economic efficiency. Departments of Women Empowerment, ICDS, SJED and RUDA may identify such schemes. Other departments are suggested to identify heads in which such provision is proposed and ensure how they could be made more gender responsive. It may be ensured that proposal should be drawn in accordance with circular No. F4(92)FD-1(1)Budget/2008 Part-II dated 08-11-2012.
18. Under Schemes only those schemes of Central Assistance are to be included for which Government of India/Other Organisations have given a clear indication for funding in the year 2021-22.
19. As per point no. 8 of budget Circular, format 14-A for ongoing works and format 14-B for New works should be submitted with relevant information.
20. It is also requested that the information may be furnished as under :-
  - (i) Budget proposals, including those relating to new items of expenditure, in the formats enclosed with the Budget circular dated 08 September 2020 are to be submitted online through the Integrated Financial Management System (IFMS), at least **07 days before** the, scheduled date of BFC meeting. In case of any difficulty in online submission of the information, Please contact at IFMS help Desk— 0141-2924449, 0141-2924452 as mentioned in the Budget Circular.
  - (ii) The proposal for new construction works should invariably be accompanied with "No objection certificate" from District Collectors in-compliance to the circular no. F16(1)AR/Gr-I/14/Udi Div./follow up dated 18-09-2014 and GAD circular no. F26(3)GAD/2014 dated 28-04-2017.
  - (iii) The departments / concerned Controlling Officers are required to send the hard copy of following 07 days in advance of the BFC Meeting: -
    - (a) The Budget proposals, forwarded by the Administrative Department online,
    - (b) The latest position of object head wise expenditure incurred and proposal for RE 2020-21 and BE 2021-22 with justification and Budget Note.
    - (c) The compliance of the last BFC decisions.
    - (d) The details of sanctions issued under budget head 8674 and adjustments made under Rule 266 of GF&AR.
    - (e) Two sets of annual administrative reports relating to previous two years submitted to RLA.
    - (f) The details of expenditure incurred, if any, from other than State Budget.
    - (g) Any proposals, apart from those for which hard copy has been submitted 07 days


in advance or online, shall not be considered for discussion during the BFC Meeting.

21. Department is requested to submit following information:-
- (i) Year wise / post wise appointment made in the last four years.
  - (ii) Detailed information of Officers and Employees retiring during:-
    - (a) October, 2020 to March, 2021
    - (b) April, 2021 to March, 2022.

  
(Hardyesh Kumar Juneja)  
Joint Secretary to Govt.  
Tel No. - 0141 - 2227474

Copy forwarded to the following for information and necessary action : -

1. PS to Hon'ble CM (FM).
2. P.S. to Principal Secretary, Finance/ Secretary, Finance (Revenue/Budget)/Special Secretary, Finance (Expenditure).
3. Additional Chief Secretary/Principal Secretary/Secretary/Special Secretary/ Joint Secretary/Deputy Secretary, ..... Department.
4. Head of the Department .....
5. Director, (Budget), Finance Department.
6. Technical Director, NIC, Jaipur.
- ✓ 7. Technical Director, FD (Computer Cell), for uploading on FD Website.
8. Guard File.

  
Joint Secretary to Govt.

