

F.2(26)FD/Exp.V/2020

Dated: 21.10.2020

BFC Meeting Notice
(Other than Schemes)

In continuation to this Department's BFC Meeting Notice of even number dated 05th October 2020, BFC Meetings of the following Departments to be held through Video Conferencing (VC). The respective HOD and Administrative Department may join BFC Meeting through Video Conferencing as under:-

S. No.	Name of Administrative Department (code)	VC Facility location for AD/ Representative of AD	Name of HOD/Representative of HOD	VC Facility Locations for HOD/ Representative of HOD
1	Panchayati Raj (42)	Jaipur_PRD (Panchayati Raj Department)	State Election Commission	Jaipur_PRD (Panchayati Raj Department).
2	Labour & Employment (35)	Jaipur_Sectt. Committee Room-2	Employment Department	Jaipur_Sectt. Committee Room-2
3	Labour & Employment (35)	Jaipur_Sectt. Committee Room-2	Technical Education (ITI) Department	Jodhpur_Collectorate
4	Printing & Stationery (46)	Jaipur_Sectt. Committee Room-2	Printing & Stationery	Jaipur_Sectt. Committee Room-2
5	Mines & Petroleum (40)	Jaipur_Sectt. Committee Room-2	Mines & Geology	Udaipur DMG Shastri Circle
6	Disaster Management & Relief	Jaipur_Sectt. Committee Room-2	Civil Defence	Jaipur_Collectorate
7	Youth Affairs & Sports (69)	Jaipur_Sectt. Committee Room-2	Sports Department and Raj. State. Sports Council	Jaipur_Sectt. Committee Room-2
8	Information & Public Relation (31)	Jaipur_Secretariate DIPR	Information & Public Relation Department	Jaipur_Secretariate DIPR
9	Election Department (14)	Jaipur_Sectt. Committee Room-2	Election Department	Jaipur_Sectt. Committee Room-2
10	Labour & Employment(35)	Jaipur_Sectt. Committee Room-2	Labour Department	Jaipur_Sectt. Committee Room-2
11	Disaster Management & Relief (13)	Jaipur_Sectt. Committee Room-2	Disaster Management & Relief	Jaipur_Sectt. Committee Room-2
12	Law (36)	Jaipur_Sectt. Committee Room-2	Administrator General & Official Trustee	Jaipur_Sectt. Committee Room-2
13	Law (36)	Jaipur_Sectt. Committee Room-2	MACTs	Jaipur_Sectt. Committee Room-2
14	Law (36)	Jaipur_Sectt. Committee Room-2	Litigation Department	Jaipur_Sectt. Committee Room-2
15	HCM-RIPA (70)	Jaipur_OTs	HCM-RIPA	Jaipur_OTs
16	Panchayati Raj (42)	Jaipur_PRD (Panchayati Raj Department).	Panchayati Raj Department	Jaipur_PRD (Panchayati Raj Department).
17	Law (36)	Jaipur_Sectt. Committee Room-2	Law & Judicial, Rajasthan High Court, Sub-ordinate Courts/ Tribunals/ JJB	Rajasthan High Court Jodhpur New Building

18	Law (36)	Jaipur_ Sectt. Committee Room-2	SC/ST, MV Act, Anti- Dacoity, NDPS Courts and Family Courts	Rajasthan High Court Jodhpur New Building
19	Panchayati Raj (42)	Jaipur_PRD (Panchayati Raj Department).	Watershed Dev. & Soil Conservation	Jaipur_KrishiBhawan
20	Law (36)	Jaipur_ Sectt. Committee Room-2	State Legal Service Authority	Rajasthan High Court Jaipur

The date, time and instructions given earlier shall remain the same. The representative of respective Head of Department may book VC from DoITC service request under SSO login for respective location for booking of time slot of schedule VC (The template steps for booking VC are also enclosed). For technical issue Department may contact VC helpdesk IP no. 21393 or direct no. 0141-2921393. Those attending BFC through VC may share their attendance (in enclosed format) on e-mail dsexp5.fd@rajasthan.gov.in.


(Brijesh Kishore Sharma)
Joint Secretary,
FD (Exp-V)

F.2(26)FD/Exp.V/2020

Dated: 21.10.2020

Copy forwarded to the following for information and necessary action:-

- (1) P.S. to Hon'ble C.M.(F.M.)
- (2) PS to Additional Chief Secretary Finance/ Finance Secretary Revenue/ Budget/ Expenditure, Finance Department.
- (3) Additional Chief Secretary/ Principal Secretary/ Secretary/ Special Secretary/ Joint Secretary/ Deputy Secretary,
.....Department
- (4) The Head of Department,
.....
- (5) Director, FD (Budget), Government Secretariat, Jaipur
- (6) Technical Director, FD, Budget (Computer Cell)
- (7) Technical Director, NIC, Jaipur
- (8) Guard File.


Joint Secretary,
FD (Exp-V)

**GOVERNMENT OF RAJASTHAN
FINANCE [Exp-V] DEPARTMENT**

**OTHER THAN SCHEMES [STATE FUND][PART-I]
VC BFC 2021-2022**

Attendance List

Department –

Date:

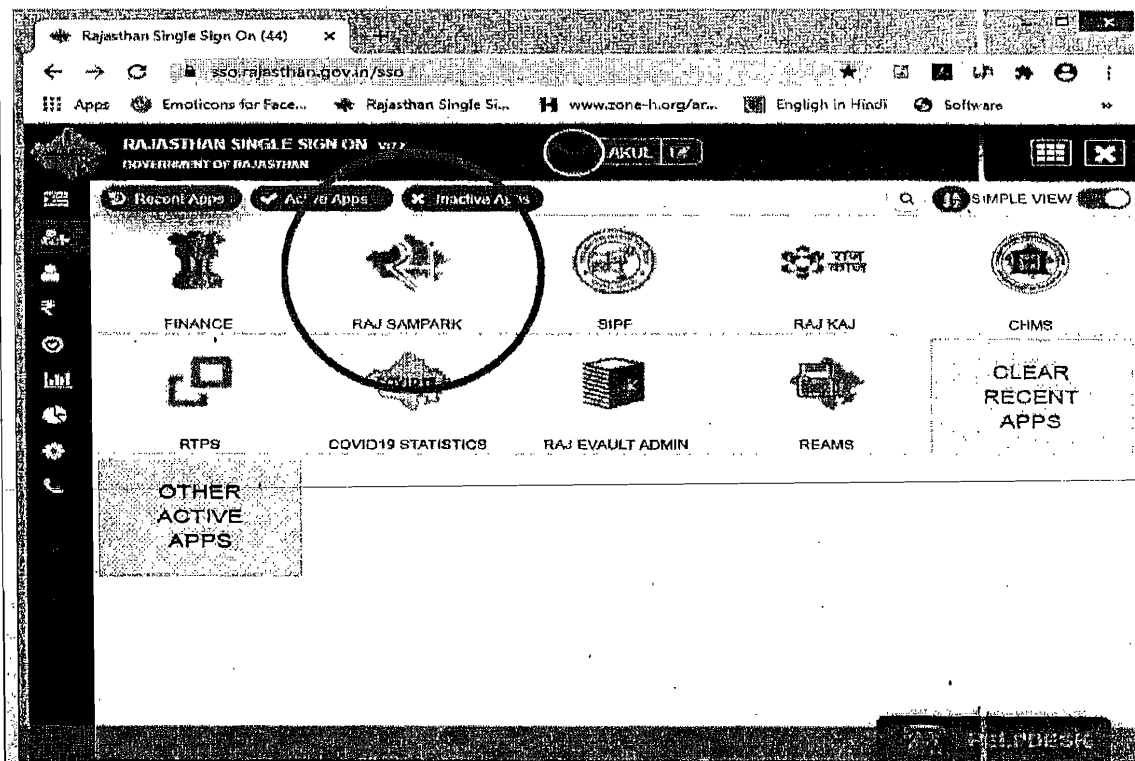
S.No.	Name of Participant	Designation	Contact Number		Signature
			Office	Mobile	

How to Book A Video Concerence (VC)

Step 1 Open Internet Explorer / Google Chrome on your PC and open URL <https://sso.rajasthan.gov.in>, following screen will appear :

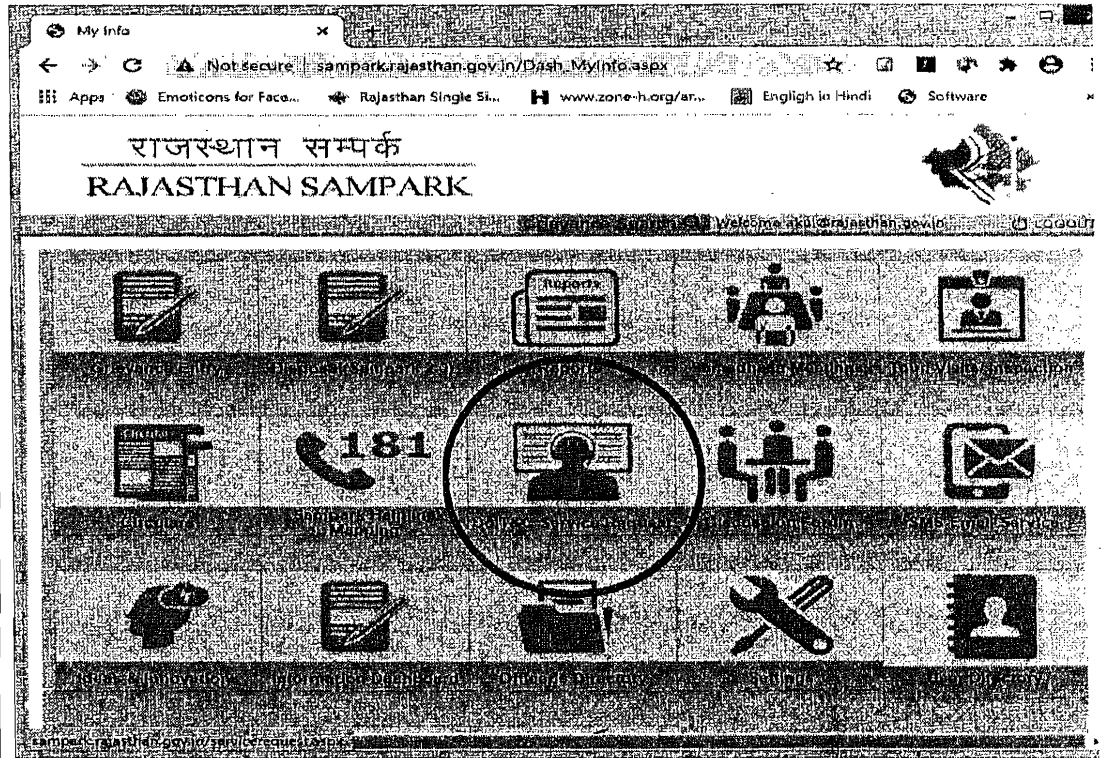


Provide your SSO id and password, following screen will appear



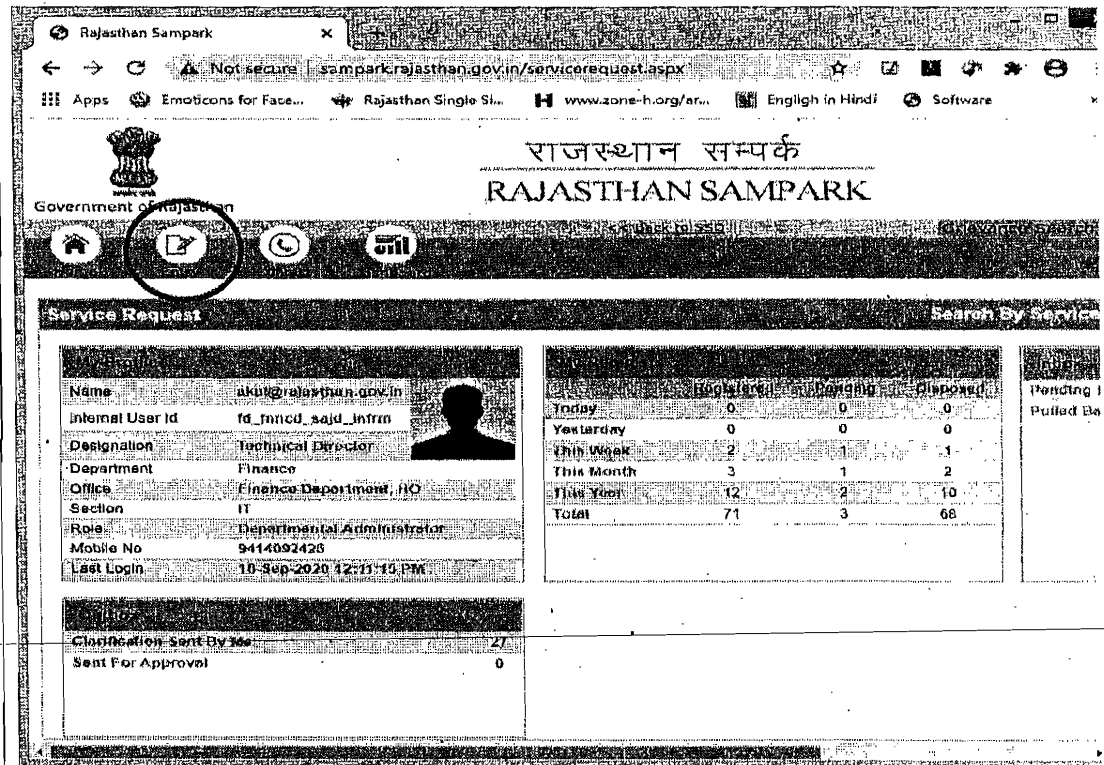
Step 3

Click on **RAJ SAMPARK** icon, following screen appear



Step 4

Click on **DoIT&C Service Request**, following screen will appear



Step 5

Click on Entry ->Service Request, following screen appear

The screenshot shows the RAJASTHAN SAMPARK website interface. The header includes the Government of Rajasthan logo and the text 'राजस्थान सम्पर्क' and 'RAJASTHAN SAMPARK'. Below the header, there is a navigation bar with 'Grievance Entry/Service Request' selected. The main content area is titled 'Service Request' and contains a form with the following fields:

- Project ***: VC
- Scheme ***: VC Scheduling request
- VC Studio ***: Jaipur Secretariat(Committee Floor)
- Date ***: 18-Sep-2020
- Time Slot (Minimum 45 minutes duration) ***: From 08:30 AM To 10:00 AM
- Note**: The request should contain : Project Name, Zone i.e. Production/Stepping, Purpose, time duration, permissions, User IP Address to which permission is to be given, VM details i.e. CPU, RAM, SA
- Requirement Description (Minimum 2 Characters) ***: (Empty text area)
- Upload Document**: Choose file No file Chosen (PDF / JPG / JPEG / Winrar / Winzip Format, size upto 25 MB Only)

At the bottom of the form, there is a 'SUBMIT' button and a footer that reads 'Department of Administrative Reforms, Government of Rajasthan, Jaipur'.

- In Selection Box of Project select “VC”
- In Selection box of Scheme, select “VC SCHEDULING REQUEST”
- In selection box of VC Studio, select the name studio where VC is to be schedule
- Provide Date, Time, Description of VC
- In Upload Document, please upload the meeting notice.
- and SUBMIT

Step 6

On Submit you will get “Service Request no.”. Please note for reference.

Step 7

VC ID is allotted 1-2 hour before the meeting time.

Contact Helpdesk IP no. 21393 or 2921393 and provide Service request number to get the VC ID

Step 8**In case VC is to be schedule between Video IP phones, follow the screen**

Government of Rajasthan
राजस्थान सम्पर्क
RAJASTHAN SAMPARK

Welcome: akul@rajasthan.gov.in Home:

Service Request

Project *

Scheme *

Note : The request should contain : Project Name, Zone i.e. Production/Staging, Purpose, time duration permissions, User IP Address to which permission is to be given, VM details i.e. CPU, RAM, SA

Requirement Description (Minimum 2 Characters)*

Upload Document No file Chosen (PDF / JPG / JPEG / Winrar / Whzip Format, size upto 25 MB Only)

Department of Administrative Reforms, Government of Rajasthan, Jaipur

Quick Links
Chief Minister Office Government of Rajasthan DoIT&C Web Directory ARD

Contact Us
Rajasthan Sampark
Toll Free : 181
E-mail : rajasampark@rajasthan.gov.in

- in Selection box of Scheme, select "Others"
- Provide description with meeting details, IP Nos of users, date and ti
- and Submit

Step 9**To connect on booked VC, you have to dial VC id from your IP phone.****In case any issue please contact VC helpdesk IP no. 21393 or direct no. 2921393.**