

IMPORTANT

**Government of Rajasthan  
Finance (SPFC) Department**

**U.O. Note**

**Sub.: Procurement through Government e-Marketplace (GeM) Portal.**

Ref.: Finance (SPFC) Department's Notification dated 01.05.2017 allowing procurement of goods and services through GeM Portal.

DGS&D, Government of India has hosted Government e-Marketplace (GeM), a dynamic, self-sustaining and user friendly portal for procurement of common use goods and services by Government entities. In this continuation, please refer the above referred Notification, issued by Finance (SPFC) Department on 01.05.2017, vide which procurement of goods and services through GeM Portal has been allowed by the State Government and at the same time, the said procurement has been exempted from the application of provisions of the RTTP Act and Rules, except for the Sections 4(1), 11, 17 and 46 of the RTTP Act. FD has also issued operational Guidelines incorporating the instructions for the procuring entities for making procurement of goods and services through GeM Portal. The said Notification and the Guidelines are available on FD's Website [www.finance.rajasthan.gov.in](http://www.finance.rajasthan.gov.in) as well as on State Public Procurement Portal [www.sppp.rajasthan.gov.in](http://www.sppp.rajasthan.gov.in).

It would be pertinent to mention that, as on date, there are almost 30,000 products on Gem Portal, encompassing a whole range, like that of IT products (computers, printers, laptops, smartphones etc.), office related utility items (photocopiers, air conditioners, water coolers, office furniture etc.), automobiles (Maruti, Hyundai, TATA, Volkswagon etc.), goods needed in Works Departments (pipes, pumps, sanitary ware, electric equipment, water storage tanks, valves, fire-fighting equipment etc.) etc. A random test check attempted by Finance Department has revealed cost-effectiveness of the products available on the GeM Portal vis-à-vis the similar products available in the open market.

Being an e-marketplace, GeM Portal is a fully transparent platform for procurement with virtually negligible human interface. The GeM Portal permits established modes of procurement, namely, direct procurement

without inviting bids, e-bidding and reverse auction. Please note that procurement upto Rs. 10,000 at one occasion, with a yearly limit of Rs. One Lakh, can be made through GeM Portal, without inviting bids. Any procurement more than the prescribed limits shall have to be made by inviting e-bids or through reverse auction, as prescribed on the Gem Portal.

Finance Department, in coordination with DGS&D, has already organized a training and capacity building program in the month of December, 2016 for familiarization with the GeM Portal for the officials involved in procurement activities of different Departments. FD intends to further organize a series of similar training programs regarding the procurement from GeM Portal in the month of June, 2017, the schedule for which shall be communicated separately. **It is requested that atleast three officers related with procurement activities from the level of HODs under your jurisdiction may be nominated for the proposed training program.** After training, these officers can act as Master Trainers and impart necessary trainings to other procuring entities under the jurisdiction of respective HODs.

Meanwhile, it is desired that all the procuring entities under your jurisdiction may be directed to go through the Guidelines issued by FD on 01.05.2017 thoroughly so as to make optimal use of GeM Portal for procurements.

*Naveen Mahajan*  
**(Naveen Mahajan)**  
Secretary, Budget and  
Chairman, SPFC

Additional Chief Secretary/Principal Secretary/Secretary (All)  
Government of Rajasthan  
Secretariat, Jaipur.

U.O. Note No. F.6(2)FD/GFAR/2016/SPFC

Dated: 04.05.2017

Copy for information:

1. PS to Principal Secretary, Finance
2. PS to Secretary, Finance (Budget)

*Naveen Mahajan*  
Joint Secretary, G&T