

राजस्थान सरकार
वित्त विभाग
(सामान्य वित्तीय एवं लेखा नियम अनुभाग)

क्रमांक : प.1(4)वित्त / साविलेनि / 2006

जयपुर, दिनांक : 4-10-2016

आदेश

विषय : सामान्य वित्तीय एवं लेखा नियमों के खण्ड-I के भाग-I में संशोधन

राज्यपाल महोदय सामान्य वित्तीय एवं लेखा नियमों के खण्ड-I के भाग-I में निम्न संशोधन करने के आदेश एतद्वारा प्रदान करते हैं:-

1. The existing sub-rule (1) of Rule 150 shall be substituted as under:
"(1) Bills for pay, fixed allowances (permanent T.A., House Rent, Conveyance allowance, etc.) and leave salary shall be prepared separately for permanent and temporary establishments and All India Service Officers in System Generated New Form No. GA 36 for Regular Salary Bill, New Form Nos. GA 36A - Salary Arrear Bill, GA 36B - DA Arrear Bill, GA 36C - Surrender Bill, GA 36D - Surrender Arrear Bill, GA 36E - Bonus Bill, GA 36F - Leave Encashment Bill, GA 36G - Leave Encashment Arrear Bill, GA 36H - Salary Bill - Reverse Deputation, GA 36I - Salary Bill - Re-employment : Fix Pay, GA 36J - Salary Bill - Re-employment : Pay Minus Pension, GA 36K - Pay/Honorarium Bill : Government Employee and GA 36L - Pay/Honorarium Bill : Nominated Members/Authority except as provided otherwise, the name of every substantive and officiating or temporary Government servants shall be shown against each post, and against each temporary post shall be noted the sanction thereof alongwith the period for which the post is sanctioned.
The rate of pay claimed shall be noted and when pay is drawn for a portion of a month only, the number of days for which it is claimed shall be stated against the names of the Government servant in the body of the bill."
2. The existing sub-rule (1) of Rule 189 shall be substituted as under:
"(1) Bills for Travelling allowance other than Fixed or permanent allowance shall be prepared and presented in System Generated New Form No. GA 65 - TA Bill, GA 65A - TA advance, GA 65B - TA Advance Adjustment. These forms may be submitted on the system by employee (available on pay manager). The same shall be checked and edited by respective DDO. DDO may also enter details of TA Claims on the system as per the information provided by employee to DDO in accordance with the instructions contained in the form of Travelling Allowance Bill and provisions of Rajasthan Travelling Allowance Rules."
3. The existing Rule 191 shall be substituted as under:
"**Rule 191: Reimbursement of Medical Charges:** The expenditure incurred by, and to be reimbursed to Government servants on account of medical attendance and treatment shall be drawn on System Generated New Form No. GA 36M under the detailed head "Medical Charges". The amount drawn in the bills shall be supported by proper receipts and vouchers in all cases."

4. The existing sub-rule (10) of Rule 203 shall be substituted as under:
"(10) Account Head and Drawal : The advance and recovery shall be accounted for in detailed head 'Travel Expenses' and drawn in T.A. Bill System Generated New Form No. GA 65A, GA 65B."
5. The existing sub-rule (1) of Rule 205 shall be substituted as under:
"(1) Advance may be granted to the members of the Indian Administrative Services, Indian Police Service and Indian Forest Service officers serving in connection with the affairs of Rajasthan Government to enable them to avail of the leave Travel Concession in System Generated New Form Nos. GA 65C for LTC and GA 65D for LTC Advance."
6. The existing sub-rule (6) of heading C-Advance for medical attendance and treatment outside the State – Conditions of Eligibility and Powers of Sanction of Rule 206 shall be substituted as under:
"(6) **Account Head** : The advance and recovery shall be accounted for in the detailed head 'Medical Charges' and drawn in Medical Bill System Generated New Form No.GA 36N and GA 36O."
7. The existing First line and item (i), (ii) and (iii) Rule 219 shall be substituted as under:
"**Rule 219** : There will be three forms of Contingent Bills for contingent expenditure specified as under :
 - (i) Contingent bill New Form No. GA 84 (System Generated).
 - (ii) Advance Contingent bill New Form No. GA 85 (System Generated).
 - (iii) Detailed Contingent bill New Form No. G.A. 86 (System Generated)."
8. The existing clause (ii) of Rule 255 shall be substituted as under:
"(ii) Except, as hereinafter provided or unless some other form has been prescribed by departmental regulations for any particular class of refunds, bills for drawing money from the treasury on account of refunds of revenue shall be prepared in System Generated New Form No. GA 100 for revenue refund and GA 100A for VAT refund. The officer who received the original amount shall fill in columns 1 to 5 of the form and sign the certificate at foot, while the Treasury Officer shall verify the credit by means of the particulars in columns 4 and 5 and affix his signature in column 6 in token of his having done so."
9. The existing item (c) of sub-rule (1) of Rule 263 shall be substituted as under:
"(c) Deposit repayment order and voucher will be prepared in System Generated New Form No. GA 103. As a safeguard against fraud the Head of the office/ Drawing and Disbursing Officer shall enter the name of the payee after the words "**Passed for payment to Shri/M/s.....**"."
10. The existing sub-rule (3) of Rule 265 shall be substituted as under:
"(3) The application for sanction for the payment shall be made in the System Generated New Form No. GA 105. There should be separate application for deposits repayable to each person and it will be used as voucher on which payment is to be made."

11. The existing item (a) of Rule 287 shall be substituted as under:

"(a) Once a grants-in-aid has been sanctioned, it is the responsibility of the sanctioning authority to ensure that the amount is drawn by presentation of a bill System Generated New Form No. GA 110 at the treasury and that the payment is made to the grantee. System generated sanctions may also be associated with grant in aid bills which will clearly indicate about the requirement of monitoring of UC by Accountant General Office."

12. The existing sub-rule (1) of Rule 291 shall be substituted as under:

"(1) Bills for educational scholarships, stipends etc., shall be presented in System Generated New Form No. GA 112 for scholarships/stipends and System Generated New Form No. GA 112A for Stipends bill (for Resident Doctor(s)(Govt. employee) or in such other form as may be prescribed by the Government after consultation with the Accountant General. In the case of payment to institutions under private management, such bills shall be prepared & vouched for by the authorities of the institutions concerned and countersigned by such Government servant as may be nominated in this behalf by the Government. The orders sanctioning the payment shall be quoted in each case."

13. These amendments shall be effective with effect from January 1, 2017.

आज्ञा से,

4/1/16
(रामावतार शर्मा)
शासन संयुक्त सचिव

प्रतिलिपि निम्नलिखित को सूचनार्थ, आवश्यक कार्यवाही एवं अपने अधीनस्थ कार्यालयों को सूचित करने हेतु प्रेषित है :-

1. निजी सचिव, राज्यपाल/मुख्यमंत्री/समस्त मंत्रीगण/राज्य मंत्रीगण ।
2. निजी सचिव, मुख्य सचिव/अति. मुख्य सचिव/समस्त प्रमुख शासन सचिव/समस्त शासन सचिव/समस्त विशिष्ट शासन सचिव ।
3. सचिव, राजस्थान विधान सभा, राजस्थान, जयपुर ।
4. सचिव, लोकायुक्त सचिवालय, राजस्थान, जयपुर ।
5. सचिव, राजस्थान लोक सेवा आयोग, अजमेर ।
6. समस्त उप शासन सचिव/सचिवालय के समस्त अनुभाग/विभाग ।
7. प्रधान महालेखाकार (सिविल लेखा परीक्षा) राजस्थान, जयपुर ।
8. महालेखाकार (प्राप्ति एवं वाणिज्यिक लेखा परीक्षा)/(ए एण्ड ई) राजस्थान, जयपुर ।
9. समस्त जिला कलक्टर/संभागीय आयुक्त ।
10. समस्त विभागाध्यक्ष को प्रेषित कर लेख है कि इन संशोधनों बाबत सभी कार्यालयाध्यक्षों/आहरण-वितरण अधिकारियों को सम्यक् रूप से जागरूक (sensitize) कराना सुनिश्चित करावें ।
11. निदेशक, कोष एवं लेखा विभाग, राजस्थान, जयपुर इन संशोधनों बाबत सभी संबंधित अधिकारियों को उचित रूप से जागरूक (sensitize) कराना/अनुपालना में आवश्यकतानुसार सहयोग कराना सुनिश्चित करावें ।
12. पंजीयक, राजस्थान उच्च न्यायालय, जोधपुर/जयपुर ।
13. समस्त कोषाधिकारियों को प्रेषित कर लेख है कि इन संशोधनों बाबत सभी विभागाध्यक्ष/आहरण वितरण अधिकारियों को अपने स्तर से भी सम्यक् रूप से जागरूक (sensitize) कराएँ एवं व्यावहारिक रूप से अनुपालना बाबत आवश्यक सहयोग प्रदान करावें ।
14. कार्मिक एवं प्रशासनिक सुधार विभाग(कोडीफिकेशन) अतिरिक्त प्रति सहित ।
15. पंजीयक, राजस्थान सिविल सेवा अपील अधिकरण, जयपुर ।
16. विधि रचना संगठन को भेजकर लेख है कि इस आदेश/परिपत्र का हिन्दी अनुवाद करवाकर इस विभाग को अविलम्ब भिजवायें ताकि हिन्दी अनुवाद प्रेषित किया जा सके ।
17. अतिरिक्त निदेशक, वित्त विभाग को भेजकर लेख है कि वित्त (समन्वय) विभाग के आदेश संख्या प.17 (1) वित्त (समन्वय)/04 दिनांक 22.6.2004 के क्रम में इस परिपत्र को वित्त विभाग की वेबसाइट पर प्रकाशित करवाने की व्यवस्था करावें ।

4/1/16
(हरीश लड्डा)
मुख्य लेखाधिकारी

(GF&AR - 14/2016)